



SOFTWARE TECHNOLOGY PARKS OF INDIA

(Ministry of Electronics & Information Technology, Govt. of India)

**Plot-86, Matigara, Opposite Uttarayan,
Dist-Darjeeling, Siliguri – 734010.**

Ref. No.: STPI/KOL/TECH/INF/RPR/2022-2023/1

Date: 23.09.2022

Quotation Call Notice

This is to inform all parties (individuals/ agencies/ firms/ companies etc.) concerns to submit their quotation/s in a sealed envelope on or before **28.09.2022 by 12:00 PM** at “**Software Technology parks of India, Plot-86, Matigara, Opposite Uttarayan, Dist - Darjeeling, Siliguri – 734010**” for repair & maintenance work of furniture & fixtures at the said location. **The interested parties may visit the above site for proper verification of the furniture & fixture during the office hour's i.e; between 10:00 AM to 05:00 PM.** except holidays before submitting their price quote. The sealed envelopes shall be opened on **28.09.2022 at 12:30 PM.**

The terms and conditions of the sales shall be as under:

1. The format for quotation call notice for the said work may be collected from STPI- Siliguri office.
2. The work order can be rescheduled/ cancelled etc. as per the direction of Director, STPI-Kolkata. For any doubts/clarifications Center – In - Charge, STPI-Siliguri may be contacted.
3. STPI-Siliguri will not bear any other extra charges for this work. The selected party has no right to take out any materials out of STPI-Siliguri Premises.
4. The bidder will abide by all rules & regulations of STPI-Siliguri as applicable.
5. The bid of the L1 bidder will be accepted for the complete work.
6. **The successful bidder will complete the whole work within 10 days from receiving the Work Order.**
7. **The bidder will enclose his identity proof and address proof in support such as Aadhaar & PAN card along with the bid.**
8. The work must NOT be carried out by any Third Party.
9. Late submission of bid/s after scheduled date and time not acceptable.
10. **Conditional & Split works are not accepted.**
11. The Director, STPI-Kolkata reserved the right to cancel the quotation/s and/or Work order without assigning any reason whatsoever.
12. Payment will be released to the L1 vendor through NEFT/ online payment mode.
13. Bank account details of parties (individuals/ agencies/ firms/ companies etc.)

Name of the Bank:

Address:

Account No. :

IFSC Code:

MICR Code:

Account Type:



Format for Price Quote

Sl. No.	Description of Goods	Total Price (Rs.)	GST (%)	Total Price Including GST (Rs.)
1.	Repair & maintenance work of furniture & fixtures in Working Rooms, In - charge's Room at STPI Sub-Centre Siliguri, including all materials, Fittings & Fixing & Labour Charges.			
Total Price Including GST in word:				

Details of the individual/ agency/ firm/ company:

Name:

Address:

Mobile :

Place:

Date:

Signature: